



## Request for City Council Committee Action From the Department of

Date December 8, 2003  
To Ways & Means  
Referral to

Subject Accept Paper Reduction Project Funds from Hennepin County

### Recommendation

- Accept a Waste Abatement Grant from Hennepin County.
- Authorize staff to execute the contract with Hennepin County.
- Authorize staff to develop and execute a professional service contract with Materials Productivity, LLC for consultant services of its managing partner, Terry Foeke.

**Previous Directives** (none)

Submitted by Michy Wells, Planner II, (612) 673-2588

Approved by John Moir, City Coordinator \_\_\_\_\_

Presenter in Committee Michy Wells

### **Financial Impact** (Check those that apply)

- ☐ No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)
- ☐ Action requires an appropriation increase to the Capital Budget
- ☒ Action requires an appropriation increase to the Operating Budget
- ☒ Action provides increased revenue for appropriation increase
- ☐ Action requires use of contingency or reserves
- ☐ Other financial impact (Explain):
- ☐ Request provided to the Budget Office when provided to the Committee Coordinator

### **Community Impact** (use any categories that apply)

Neighborhood Notification

City Goals

Comprehensive Plan

Zoning Code

Other

## **Background/Supporting Information Attached**

The Hennepin County Board has authorized a 2003 Waste Abatement Incentive Fund Grant Agreement with the City of Minneapolis in the amount of \$24, 500 (October 28, 2003) through the Hennepin County Department of Environmental Services. The project goal is to permanently reduce per capita office paper use in city operations through the increased use of technology, education about policies and incentives. Project goals will be as specified in the approved proposal with a timeframe of an estimated year, as determined by grant terms. This project is a cooperative effort through the Minneapolis Public Works Department, Office of the City Clerk and the Office of Grants and Special Projects.

The city will contract with Terry Foecke who will work with appropriate staff to develop a baseline of paper use and recommend strategies to decrease it. Mr. Foecke has experience developing paper reduction strategies with a variety of businesses.